RuleScout

SCAN. SIGNAL. STAY AHEAD.

ROLE GUIDE

READER

Guide for the Reader

You read everything your organisation has built in RuleScout: frameworks, controls, provenance and history. You change nothing and need not decide anything.

VERSION	DATE	LANGUAGE	STATUS
0.1	22 October 2026	English	Draft for review

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Your role at a glance

What you do

- View all builds and adopted frameworks of your organisation, including earlier versions.
- Follow the provenance of each control: which law or framework it comes from and who decided what.
- Open the review screen of a version to read back a review.
- Set your own preferences: language, theme and task e-mail.

What you don't do (and why)

- **Build, submit, approve or manage members.** If you need any of those, ask your Administrator for a different role; they can arrange that for you but never for themselves.
- **Share content outside your organisation.** What you see belongs to your organisation; RuleScout itself cannot see it.

Where to find it

Framework builds
Side menu → Trace → Framework builds: all versions with status in progress, submitted or adopted.

Library
The laws, frameworks and topics available to your organisation.

Audit trail
With every version: the full, immutable history of choices and decisions.

Signing in for the first time

- **You receive an invitation** from `noreply@mail.rulescout.nl`. Click *Activate account*; the link is valid for 7 days and works once. Confirm your name and you are in.
- **Signing in afterwards** needs no password. Enter your work e-mail address at `app.rulescout.nl/inloggen`. Depending on your organisation you sign in through Microsoft or receive a sign-in link (valid for 15 minutes). A session lasts 12 hours.
- **Language and theme** are set in your user menu at the top right: Dutch or English, and Light, Dark or System.

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How your work flows

1 **Get your bearings**

Open Framework builds and filter on *adopted* for what is in force now, or on *in progress* to follow the Authors' work.

2 **Read a framework**

Go from scope to controls: which laws and frameworks are included, what is excluded and why, and how provisions were merged into controls.

3 **Check provenance**

Every control shows its source and every choice its decider, time and reason. AI proposals are marked and show whether a person confirmed them.

4 **Compare versions**

Earlier versions are kept. That shows you what changed since the previous adoption and on what grounds.

Tasks and notifications

As a Reader you receive no tasks. You can choose whether to receive notifications of changes immediately or as a daily digest, via your user menu.

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Rules that always apply

Four eyes, always

Nobody approves what they drafted or changed themselves, and nobody assigns their own roles. Neither an administrator nor a RuleScout employee can bypass this.

Everything is recorded

Every action is written to a tamper-proof audit trail with name, time and reason. That is not surveillance of you; it is your evidence towards the supervisor and the auditor.

AI proposes, a person decides

AI proposals are clearly marked and only count once a person has confirmed them.

Your organisation only

You see nothing but your own organisation's content. RuleScout staff cannot see your content.

Frequently asked questions

I am an external auditor or consultant. How do I get access?

The organisation's Administrator puts your address on the guest list and invites you as a Reader. You sign in with a sign-in link.

Can I leave a comment on a control?

Not yet in this version of the platform. Share your findings with the Author or Approver.

I see less than a colleague.

Then that colleague has a different role or you are in a different organisation. Members of several organisations switch via the user menu.

Need help?

Stuck? Ask your administrator first; they can see who holds which role and can resend invitations. If that does not solve it: **support@rulescout.nl** or **rulescout.nl/support.html**. Never include sign-in links or passwords.

Version 0.1 describes the platform after the release of member and invitation management. Screenshots follow in version 1.0.